

MINUTES SPECIAL COMMISSIONER MEETING

SUBURBAN IMPROVEMEBNT DISTRICT #1

December 9, 2021

2:00 pm, North Golf Course meeting room

1. Call the meeting to order
 - a. Chairman Jim Best called the meeting to order at 2:00 pm
 - b. Commissioner Best called for approval of the agenda, Commissioners Waggoner and Lee both approved

2. New business to discuss for the special meeting:
 - a. Audit the books for 2020 and 2021 –

GM Betsy Waugh informed us that she had contacted Ballard and Co., from Ash Flat, who was not accepting new audits this year. They referred us to Welch and Couch out of Batesville. She had just received a call that morning that stated they did not have the staff to take on any new audits for 2022 and suggested that we contact a company out of Jonesboro. She has reached out to another CPA firm, Adams and Brown, and waiting for a return call. Will provide update on regular meeting 12/20.
 - b. Landscaping proposal for Park and Rec –

GM Betsy Waugh also updated that the proposal was late coming back and did not have it for discussion today. Discussion was given as to the pros and cons of the Park and Rec department and the benefits of subcontracting that out due to cost of equipment, insurance, parts and repairs, and employee attendance. We will also add to agenda for the 12/20 regular meeting.
 - c. Election timeline approval –


We took the time the settlement states the new Commissioners need to be sworn in and backed up the dates from there. Chairman Best voted to accept the timeline, Commissioner Waggoner and Lee both agreed and approved timeline.

- d. Equipment lease for golf courses – GM Betsy Waugh presented two quotes: Toro and John Deere, both competitive bids with lease options. Commissioner Lee is going to negotiate with the leasing department to ensure we are getting the best deal. Funds from the Golf Course Capital account will cover this expense.
- e. Moving office to Omaha – GM Betsy Waugh presented the Commissioners with a breakdown of the cost to relocate the SID office from the rental space to the Omaha Center. The cost will be offset by not paying rent and Commissioners Best, Waggoner and Lee voted to approve the move.
- f. Moving maintenance to Fire Station open at Omaha- She also suggested that the Park and Rec maintenance building be moved to the Omaha Fire Department that is being vacated. Both the proposals for the Baseheart Campground request that we relocate the maintenance shop, and with the office moving to Omaha is makes sense. Minor moving cost and all other cost will offset current cost. Commissioner Best, Waggoner and Lee all agreed and approved the move.

The meeting had only 6 attendees, with several questions being brought up during the meeting that was not on the agenda. Betsy Waugh asked that those who had other questions call the SID office and she would be happy to try and assist with those other questions. She also suggested that they contact the SID office and ask to be added to the agenda for the 12/20/21 meeting.

- 3. Motion to adjourn was presented at 3:00 pm and approved by Commissioners Best, Waggoner and Lee.

APPROVED DATE: 12/20/2021

Commissioner Best, Chairman: 

Commissioner Waggoner, Vice Chairman: 

Commissioner Lee, Secretary: 